



MINUTES

4th meeting of the Executive Board of International Association of Infrastructure Managers for Sport and Leisure

The meeting was held on Tuesday, November 5, 2019, at 12 noon at the premises of the public institution ZPO Rdeča dvorana Velenje, Šalek 3, in Velenje. Board members received the meeting materials by email and prior to the meeting in writing. The meeting was chaired by Marjan Klepec, president of the association.

Present

Marjan Klepec, President of the Association, Director of the public institution ZPO Rdeča dvorana Velenje, Uroš Pintar, Member of the Board, Director of the Public institution for Sports Ajdovščina, Jože Jenšterle, Secretary General of the Association, Tatjana Janežič, Business Secretary and Matjaž Meža, manager in the public institution ZPO Rdeča dvorana Velenje. Ivan Pfeifer, Member of the Board, Director of ZPO Celje, d.o.o., justified his absence and confirmed the proposed conclusions.

Agenda

1. Minutes of the 3rd meeting of the Executive Board, on 11.12.2018 in Celje
2. Association's Report 2019
3. Program and financing plan for 2020
4. Extra

Conclusions

Point 1

Conclusion 1

The Executive Board of the Association approved the minutes of the 3rd meeting of the Executive Board of the Association, held on December 11th, 2018 in Celje. The Board took note of the minutes of the 2rd correspondence meeting of the Assembly of the Association, held from May 29th to June 1st 2019.

Point 2
Conclusion 2



The Board took note and approved the Report of the association in 2019. Uroš Pintar suggested that the program of the international association primarily involves international projects. Depending on the content of the projects, members of the Association of Sports Centers may also be invited to participate.

The Association's 2019 activity report includes the following projects:

- Seminar and Workshop: Personal Data Protection, Domžale, 27/02/2019. The seminar was organized by the association in cooperation with the consulting company Dataofficer d.o.o.
- International seminar and workshop: Maintenance of sports fields with natural grass, Kranj, 12.3.2019. The seminar was organized by the association in cooperation with the UEFA Football Stadium Advisor, Indigrow Ltd. United Kingdom, AB d.o.o. and Green Engineering.
- Operational plan for construction, reconstruction and modernization and improvement of pool management in Serbia. Project of the Ministry of Education, Science and Technological Development of the Republic of Serbia, the Public Procurement Chamber of the Republic of Serbia, sports organizations and the Association. The meeting was held on 29/03/2019.
- 2nd Correspondence Session of the Assembly of the Association, held from May 29th to June 1st 2019. Convening the meeting, preparing materials and communicating with the members of the Association.
- Active Voice project. The European Commission program ERASMUS +. Support for Collaborative Partnerships in the field of Sport. 1/1/2016 - 31/12/2018 Editing documentation. Reports. Financial realization. Completion of the project. / 26.3.-28.3.2018, Rome, Italy. Project meeting. / 22.11.-24.11.2018, Paris, France. Closing meetings and Moving people - Moving Europe conference. / The costs are covered by the European Commission (80%) and the association (20%).
- Movement spaces project. The European Commission program ERASMUS +. Support for Collaborative Partnerships in the field of Sport. 1/1/2017 - 31/12/2018 Editing documentation. Reports. Financial realization. Completion of the project. / 30.5.-1.6.2018. Plovdiv, Bulgaria, Innovative Workshop. / 22.9.-24.9.2018. Barcelona, Spain, Innovative Workshop. / 22.11.-24.11.2018, Paris, France. Closing meetings and Moving people - Moving Europe conference. / The costs are covered by the European Commission (80%) and the association (20%).
- Status of the association. An association of public institutions. Conducting proceedings in cooperation with the notary Vojko Pintar, who arranged the application for registration of the association years ago.
- The project of renovation of existing and construction of new bathing infrastructure in FRY Macedonia. Project of the Ministry of Sport of the Republic of Macedonia, Municipalities and Sports Organizations. Arrangements are ongoing.



- Participation in the implementation of a conference and training of managers in Chile. Collaboration with the Association of Architects in Chile in Santiago de Chile. Arrangements are ongoing.
- Marketing activities. The founding members will provide advertisers for advertising on the association's website and publications.
- Administrative and technical operations of the association. The operation of the office of the association. Editing the association's website. Business correspondence. Accounting business.

Point 3

Conclusion 3

The Executive Board took note and approved of the association's 2020 program. The program includes:

- Project: To Swim. Development of innovative water sports programs (swimming, waterpolo) and swimming pool construction program in schools. The European Commission program ERASMUS +. Sport Collaborative Partnerships. Small Collaborative Partnerships. Cooperation with partners: Association of water polo coaches of Serbia, Croatian academic sports clubs Mladost and universities in Zagreb.
- Project: RE-PLAN CITY LIFE. Audience Plan Leading to Awareness Network for Circular Economy Use of Recycled Tire. The European Commission EU LIFE Program 2018. Circular Economy. Cooperation with partners: ETRA France, ANCI Lazio Italy, ANTEL Italy, District of Turin Italy, Government of Catalonia, Spain, COSMA Spain, ItEC Spain, Crete Regional Authority Greece, Keridis Greece, Turin Italy Polytechnic and EuRIC Belgium.
- International Sport Business Symposium. Environmental Sustainability. Collaboration with Universities: University of Mainz and Tsukuba University Tokyo.
- Project: Sport and Leisure Infrastructure Management Standards, covering the following areas:
 - (1) Preparation of updated management standards.
 - (2) Collection of practical examples in collaboration with members and partners.
 - (3) Drafting of the manual in electronic form.
 - (4) Organization of training programs.
 - (5) Preparation of an international conference. Collaboration with professors, experts, managers and others who have participated in the preparation and implementation of international projects, conferences and seminars conducted by the Association in recent years.
- Preparation and convening of the fourth 4th meeting of the General Assembly and meetings of the Executive Board.
- Marketing activities. The founding members will provide advertisers for advertising on the association's website and publications.
- Administrative operations of the association. The operation of the office of the association. Editing the association's website. Business correspondence. Accounting business.



- Other activities of the Association, which will be approved by the Board and included in the annual program of the Association.
- The Secretary will look into the possibilities for organizing a professional excursion that will include outdoor areas for sports and leisure.
- Financial plan. The Board will prepare a proposal for a plan for the spring meeting of the Association Assembly. The planned revenue will be generated from the following sources:
 - (1) marketing activities,
 - (2) European Commission funding for participation in international projects, and
 - (3) other sources of funding.

The planned outflows (costs) will include:

- (1) financing the association's operating costs,
- (2) covering the costs of participation in the international projects,
- (3) other operating expenses, and
- (4) VAT charged to the association as an atypical VAT payer due to inflows or payments of bills from abroad. The budget will be the similar as in 2019.

Point 4

Conclusion 5

The Executive Board endorsed the proposal for the Association's Assembly to meet in Celje in 2020 and in Ajdovščina in May 2020.

The meeting closed at 3pm. The minutes were kept by business secretary Tatjana Janežič.

Marjan Klepec
president